

The Federation of Heathfield and St Francis Schools



Oldbury Way, Fareham, Hampshire PO14 3BN

Executive Headteacher
Steve Hollinghurst B.A M.A (SEN) PGCE



Lunchtime Supervisory Assistants

We are looking to appoint two friendly, calm and enthusiastic people to join our existing dedicated team of supervisory assistants. The successful applicants will be working with a very supportive, fun team and will be an important member of the school structure.

You will need to be flexible, ideally have experience of working with children, ensure confidentiality and safeguarding is given high regard.

Main duties will include

- Supervising pupils in the lunch hall, outside on the playground or in their classrooms during wet lunch breaks.
- Encouraging positive play by leading a range of playground games.
- Ensuring the safety, welfare and good conduct of pupils
- Promoting healthy eating
- Ensuring any issues are dealt with in a positive and thoughtful manner and that where appropriate deciding which issues should be raised with relevant staff.
- Assisting with associated duties, e.g. cleaning up spillages, ensuring tables are clean etc.

Closing Date: 13th December 2017

Start Date : January 2018